



**REQUIREMENTS for granting the LOVAG Mark, based on test reports, issued by an European Test Laboratory operating for a Certification Body (CB), which is also a recognized LOVAG Certification Body (LCB)**

**CERTIFICATION PROCEDURE:**

**1. LOVAG Mark application:**

- The LOVAG Mark can be granted only for product(s) found in full compliance with any standard within the scope of the LOVAG mark.  
The proposed test reports, which were issued for another purpose than a LOVAG Certificate, have to be approved by a European CB already accepted by LOVAG.  
(e.g.: European CB: member of the IEEC, member of ECS and/or member of HAR and/or member of CCA or an accredited European CB.
- The tests reports shall have not more than 3 years old otherwise the validity of the test reports shall be verified according to the procedure defined in the LOVAG General Instruction G3 - ed.1.5 page 4 as applicable.
- The applicant shall have all the necessary documentation for the recognition of the product subject to the application for the LOVAG mark.
- The representative of the Test Laboratory is the direct contact person answerable to the LCB during the certification process.

**2. Test Laboratories:**


The LOVAG Mark licence can be granted only when based on tests carried out in a European recognized LOVAG Test Laboratory.

In order to promote the LOVAG mark, a European Manufacturer Laboratory or a European Manufacturer using a European third party Test Laboratory, participating in IECEE and/or ECS Manufacturer's Testing Programmes (SMT, TMP) can submit, during a period of six months, valid test reports accompanied by their certificates. After that period, this laboratory has to become a recognized LOVAG Test Laboratory.

**3. Test procedure and test reports :**

The Test Laboratory shall be able to demonstrate to the LCB, that all the tests in the test reports have been carried out in accordance with the relevant LOVAG test instructions.

Therefore, the LCB has to check that all the data's required in the LOVAG TRF are available.

<b>LOVAG OD 03-06</b> <b>Edition 1.0a</b>	Approved by LOVAG Management Committee on 11 May 2010  Signed: ..... Michel Brenon, Chairman of LOVAG 
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# LOVAG Operational Document OD 03-06, Ed. 1.0a

The laboratory shall be able to demonstrate that the tested samples are representative of the production. For that purpose, an appropriate number of sample(s) shall be provided with the application or where deemed necessary or preferred, checked in factory.

It shall be possible to verify the correspondence of the sample(s) to the identification documents;

The LCB shall reserve the right, for justified reasons, to repeat or witness any test prior to the issuing of the LOVAG Mark License.

## **4 Assessment report and LOVAG Mark License:**

In order to issue a LOVAG Mark License, the LCB will provide a LOVAG assessment report, including the following:

- Identification of the laboratory and the factory location;
- Identification of test product(s);
- Identification of test program for the full compliance in accordance with the standard and including the references of all the relevant test reports;
- Confirmation by the LCB that that all the relevant data's: oscillograms, drawings, diagrams or photographs are available.

For the first items the existing relevant LOVAG Test Report Forms giving the general parts should be used.

Based on this LOVAG assessment report, the LOVAG Mark license can be issued by the LCB.